

Minutes of the
Dodge County Highway Committee Meeting
May 6, 2021

CALL TO ORDER: The meeting of the Dodge County Highway Committee was called to order by the Chairman at 8:30 a.m. on May 6, 2021 in first floor auditorium of the Dodge County Administration Building.

ROLL CALL AND NON-COMMITTEE MEMBER COUNTY BOARD SUPERVISOR ATTENDANCE: The following members were present – Jeffrey Caine, Richard Fink, David Frohling, and Dale Macheel. Jeff Berres was present for part of the meeting.

There were no non-Committee County Board Supervisors in attendance.

Commissioner Brian Field, Assistant Commissioner Nathan Kempke, County Administrator Jim Mielke, and A. J. Schnitzler were also present.

The following were present for part of the meeting: County Board Chairman Russell Kottke, Nick Chikowski of Kunkel Engineering, Dave Pantzlaff of Ayres Associates, Shop Superintendent A. J. Woods, and Office Manager Beth Narr.

PUBLIC COMMENTS: A. J. Schnitzler discussed citizen concerns relating to transportation funding. Dave Pantzlaff of Ayres Associates addressed the Committee and thanked them for previous bridge design contracts and expressed interest in any future design/consulting work that may be available.

APPROVE MINUTES OF THE APRIL 15, 2021 MEETING: Motion by Frohling and seconded by Macheel to approve the minutes of April 15, 2021 as amended. Motion carried.

COMMITTEE REPORTS:

- Highway Condition/Safety Concerns – the following concerns were presented:
 1. CTH G (Reeseville – Lowell) shoulders need attention.
 2. CTH C (west of Fox Lake) hole in shoulder near railroad crossing.
 3. CTH BB needs bump signs near pipe replacement trench.
 4. CTH G south of Reeseville needs patching.

COMMISSIONER'S REPORTS:

- Field gave an update on recent ATV-UTV policy adoption by the Jefferson County Board.

Dodge County Highway Committee Minutes for May 6, 2021 cont.

- Field gave a summary report of the recent TDA (Transportation Development Association) Virtual Fly In event.
- Department staff is actively recruiting for several vacant positions.
- Field gave an update on the future need for a municipal cost share agreement on CTH AC with the Village of Randolph.

PROJECT UPDATES:

- Kempke reported that Kartechner Brothers will begin equipment mobilization and staking on CTH M (CTH E – CTH JM) May 13th. This section of CTH M will be closed starting May 17th.
- Northeast Asphalt is planning to start milling on CTH I (STH 26 – STH 49) June 1st.
- Phase II design is nearing completion, the design criteria as follows:
 - CTH P – 2” mill and overlay
 - CTH AC – pulverize and pave
 - CTH EM – mill 2”, pulverize and stabilize 4”, and pave 3”
 - CTH S – mill 2”, pulverize and stabilize 4”, and pave 3”

REVIEW HIGHWAY DEPARTMENT 2021 FIRST QUARTER BUDGET SUMMARY:

Narr shared a first quarter Highway Department budget report. The snow and ice business unit current balance is \$455,115.76. This amount may be insufficient and an amendment may be recommended during the 2022 budgeting process.

REVIEW 2020 HIGHWAY OPERATIONS ANNUAL FINANCIAL REPORT: Narr distributed and reviewed the 2020 Highway Department annual financial report.

REVIEW, CONSIDER, AND POSSIBLY TAKE ACTION ON THE FOLLOWING:

- Bituminous Materials for Sealcoat Bids – The following bids were received for 2021 bituminous materials:

Gee Asphalt	Ravel Seal	\$0.99/sy (does not meet spec)
H. G. Meigs	Onyx	\$1.02/sy

Motion by Caine and seconded by Fink to award the contract to H. G. Meigs. Motion carried.

Dodge County Highway Committee Minutes for May 6, 2021 cont.

- Village of Clyman CTH J (STH 26 – CTH M) Highway Improvement Project Cost Share Agreement Proposal – There was a motion by Frohling and seconded by Machel to authorize Department staff to negotiate a preliminary municipal cost share agreement with the Village of Clyman to rehabilitate and repave a section of CTH J within and adjacent to the Village of Clyman. Dodge County paving and construction standard specifications must be included in the design and contract for these improvements. This project is anticipated to be bid and completed in 2022. Motion carried.
- Village of Kekoskee CTH TW (STH 28 – CTH Y and CTH V – CTH WT) Highway Improvement Project Cost Share Agreement Proposal – The Committee considered several funding options for a municipal cost share agreement with the Village of Kekoskee for improvements to CTH TW within the village limits. The Village responsibility is estimated to be \$178,302. Motion by Frohling and seconded by Fink to fund the entire project with County funds in 2021. The Village is to pay their portion to the County in January of 2022 in full. The Highway Committee is willing to review this agreement in the event the Village's status as a village changes in the future. Motion carried.
- City of Mayville CTH TW (STH 28 – CTH Y and CTH V – CTH WT) Highway Improvement Project Cost Share Agreement Proposal – The Committee considered several funding options for a municipal cost share agreement with the City of Mayville for improvements to CTH TW adjacent to the City of Mayville. The City responsibility is estimated to be \$19,533. Motion by Fink and seconded by Frohling to fund the entire project with County funds in 2021. The City of Mayville is to pay their portion to the County in January of 2022 in full. Motion carried.
- 2022 Project List Prioritization – Kempke presented a list of future highway improvement projects to be considered for design and scheduling. Motion by Caine and seconded by Fink to authorize Department staff to contract the design for these future projects:

<u>Road</u>	<u>Limits</u>	<u>Miles</u>	<u>Construction Year</u>
CTH T	STH 16/60 – CTH S	4.4	2022
CTH Q	STH 19 – CTH K	6.2	2022
CTH C	USH 151 – STH 26	3.3	2022
CTH J	STH 16/60 – CTH G	5.1	2022
CTH N	CTH P – East County Line	2.0	2022
CTH V	STH 67/Mayville – STH 49	7.5	2022
CTH J	STH 26 – CTH M	1.5	2022
CTH E	Lake Drive – Hustisford	0.9	2022
CTH TW	CTH Y – CTH V	1.0	2022

Dodge County Highway Committee Minutes for May 6, 2021 cont.

<u>Road</u>	<u>Limits</u>	<u>Miles</u>	<u>Construction Year</u>
CTH S	CTH A – STH 26	1.4	
CTH K	STH 16/60 – CTH Q	6.2	
CTH FW	CTH G – CTH C	2.1	
CTH F	CTH A – West County Line	2.4	
CTH W	CTH A – CTH B	2.8	
CTH HH	CTH Y – STH 175	2.5	
CTH W	STH 60 – Juneau	4.0	
CTH AH	CTH AY – STH 175	1.8	
CTH WS	STH 67 – CTH S	1.2	
CTH Y	CTH YY – Dairy Road	1.0	
CTH H	CTH Y – Lomira	2.5	
CTH NP	CTH P – CTH N	2.4	

Motion carried.

- Surplus Equipment Disposal Options – Woods presented a list of surplus equipment to be disposed of. Motion by Frohling and seconded by Macheel to authorize Department staff to research all disposal options and dispose of the following equipment by public sale:

<u>Unit #</u>	<u>Year</u>	<u>Make</u>	<u>Description</u>	<u>Miles/Hours</u>
100	1988	Ford	F350 Welding Truck	60,160 miles
127	2019	Ford	F250 XLT 4x4	48,700 miles
128	2019	Ford	F250 XLT 4x4	45,129 miles
384	2018	John Deere	Z Track 920M Zero Turn Mower	776 hours
386	2018	Scag	Tiger Cat II Zero Turn Mower	818 Hours
426	1983	Cummins	Model 300 Generator Set	1,099 hours
N/A	2015	Miller	Dimension NT 450 Mig Welder	N/A
N/A		Kohler	Model 7.5R62 120/240V Genset	230 hours
N/A		Kohler	Model 7.5RMW62 Genset	182 hours
N/A		MEC	Model 2034 Slab Scissor Lift	N/A

Motion carried.

DETERMINE NEXT MEETING DATE AND TIME: The next meeting will be at 8:30 a.m. on June 3, 2021 in the Administration Building.

Dodge County Highway Committee Minutes for May 6, 2021 cont.

FUTURE AGENDA ITEMS: Village of Randolph municipal cost share agreement, Juneau shop roof bids, Five-year CIP (capital improvement program) review, field review of 2021 projects.

FIELD REVIEW: There was no field review.

ADJOURN: The meeting adjourned at 10:14 a.m.



Jeffrey Caine – Chairman



Dale Macheel – Secretary

Disclaimer: The above minutes may be approved, amended, or corrected at the next Committee meeting.